



**Commission Disbursement Authorization**

**TPR Agents must take action on two items 1. Send a copy of this CDA over to Toni Zipp 3 days before the closing. Tonizipp@icloud.com**

**2. All executed contracts, addendums, CDA and settlement statements are to be put into a paperless pipeline. Initial here that you have done both \_\_\_\_\_ *Thank You***

Property Address \_\_\_\_\_

Title Co. \_\_\_\_\_ Closer \_\_\_\_\_

Buyer's Agent \_\_\_\_\_ Seller's Agent \_\_\_\_\_ Both \_\_\_\_\_ Closing Date \_\_\_\_\_

Clients Name \_\_\_\_\_ If Both, Other Clients \_\_\_\_\_

Was this a New Build Yes \_\_\_\_\_ No \_\_\_\_\_ Sales Price \_\_\_\_\_ Comm % \_\_\_\_\_

Was there a Broker on the other side? Yes \_\_\_\_\_ No \_\_\_\_\_ Other Brokerage Name \_\_\_\_\_

TPR Agents Name \_\_\_\_\_ Total Commission to TPR \$ \_\_\_\_\_

**What type of property was this sale? Circle one YES or NO Transaction Fee Information.**

- YES NO Land or Lots 10% Minimum 250.00
- YES NO Farm & Ranch or any property 10 Acres or over. 10% Minimum \$250.00
- YES NO Commercial Lease or Sale 10% to TPR minimum 250.00
- YES NO 1 to 4 family Less than \$20K in total commission. With a Brokerage on the other side. \$250 fee.
- Yes NO 1 to 4 family \$20K and over in commission \$250 fee plus 1% of the total commission.
- YES NO 1 to 4 family No brokerage on the other side. Dual Liability & less than \$20K in commission. \$400 fee.
- YES NO 1 to 4 family If you had both sides that's dual liability The fee is \$400. If 20K or over add 1% of the commission.

NOTE if any of the above is a New Build the builder is treated as a Brokerage they have their own Liability Insurance.

**Income Disbursement Payment Instructions**

To Texas Premier Realty\$ \_\_\_\_\_ Pay to Agent Name \_\_\_\_\_ \$ \_\_\_\_\_

Pay to Agent Name \_\_\_\_\_ \$ \_\_\_\_\_

Pay to Agent Name \_\_\_\_\_ \$ \_\_\_\_\_

**NOTE TO AGENTS: Only TPR agents and approved referral brokers who have given TPR their W-9 may be paid on these lines above. If you are sharing with your client use the Broker Agent Credit Letter and make sure it is shown on the settlement docs. Agent payment instructions below.**

**Texas Premier Realty's check is to be mailed to 3834 Deerfield Dr. San Antonio, TX. 78218 NOWHERE ELSE. Do not give to our Agents Thank You.**

*Daryl Zipp* Broker's Signature. Daryl Zipp 210-844-8683 dzipp@satx.rr.com